**(ตัวอย่าง)**

**เค้าโครงผลงานและ****ข้อเสนอแนวคิดการพัฒนาหรือปรับปรุงงาน**

**ประกอบการประเมินบุคคลเพื่อเลื่อนขึ้นแต่งตั้งให้ดำรงตำแหน่งประเภทวิชาการ**

**ระดับชำนาญการพิเศษ ตำแหน่งเจ้าพนักงานปกครอง ปี พ.ศ. 2567**

**เค้าโครงผลงาน**

**เรื่อง .....................................................................................................**

 **....................................................................................................**

**ข้อเสนอแนวคิดการพัฒนาหรือปรับปรุงงาน**

 **เรื่อง .......................................................................................................**

 **......................................................................................................**

**(ชื่อตัว-ชื่อสกุล ผู้ขอประเมิน) ......................................................**

**ตำแหน่ง.............................................**

**สังกัด...............................................**

**แบบการเสนอเค้าโครงผลงาน**

**ส่วนที่ 1 ข้อมูลบุคคล/ตำแหน่ง**

**ชื่อผู้ขอประเมิน** .........................................................................................................................................................

 **ตำแหน่งปัจจุบัน** .......................................................................................................................................

 หน้าที่ความรับผิดชอบของตำแหน่งปัจจุบัน ...................................................................................

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 **ตำแหน่งที่จะแต่งตั้ง** .................................................................................................................................

 หน้าที่ความรับผิดชอบของตำแหน่งที่จะแต่งตั้ง...............................................................................

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**ส่วนที่ 2 เค้าโครงผลงานที่เป็นผลการปฏิบัติงานหรือผลสำเร็จของงาน**

**1. เรื่อง** ......................................................................................................................................................................

**2. ระยะเวลาการดำเนินการ** ....................................................................................................................................

**3. ความรู้ ความชำนาญงาน หรือความเชี่ยวชาญและประสบการณ์ที่ใช้ในการปฏิบัติงาน**

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**4. สรุปสาระสำคัญ ขั้นตอนการดำเนินงาน และเป้าหมายของงาน**

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**5. ผลสำเร็จของงาน (เชิงปริมาณ/คุณภาพ)**

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**6. การนำไปใช้ประโยชน์/ผลกระทบ**

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**7. ความยุ่งยากและซับซ้อนในการดำเนินการ**

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**8. ปัญหาและอุปสรรคในการดำเนินการ**

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**9. ข้อเสนอแนะ**

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**10. การเผยแพร่ผลงาน (ถ้ามี)**

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**11. ผู้มีส่วนร่วมในผลงาน (ถ้ามี)**

 1) ................................................................................ สัดส่วนผลงาน .....................................................

 2) ................................................................................ สัดส่วนผลงาน .....................................................

 3) ................................................................................ สัดส่วนผลงาน .....................................................

 ขอรับรองว่าผลงานดังกล่าวข้างต้นเป็นความจริงทุกประการ

 (ลงชื่อ) .................................................................

 (...................................................................)

 ผู้ขอประเมิน

 ขอรับรองว่าสัดส่วนการดำเนินการข้างต้นเป็นความจริงทุกประการ (ถ้ามี)

|  |  |
| --- | --- |
| **รายชื่อผู้มีส่วนร่วมในผลงาน** | **ลายมือชื่อ** |
|  |  |
|  |  |

 ได้ตรวจสอบแล้วขอรับรองว่าผลงานดังกล่าวข้างต้นถูกต้องตรงกับความเป็นจริงทุกประการ

 (ลงชื่อ) .................................................................

 (...................................................................)

 ผู้บังคับบัญชาที่กำกับดูแล

 (ลงชื่อ) .................................................................

 (...................................................................)

 ผู้บังคับบัญชาที่เหนือขึ้นไป

**แบบการเสนอข้อเสนอแนวคิดการพัฒนาหรือปรับปรุงงาน**

**1. เรื่อง** ......................................................................................................................................................................

**2. หลักการและเหตุผล**

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**3. บทวิเคราะห์/แนวความคิด/ข้อเสนอ และข้อจำกัดที่อาจเกิดขึ้นและแนวทางแก้ไข**

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**4. ผลที่คาดว่าจะได้รับ**

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**5. ตัวชี้วัดความสำเร็จ**

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 (ลงชื่อ) .................................................................

 (...................................................................)

 ผู้ขอประเมิน

 (วันที่) ............./............./.............