**Investigation and Legal Affairs Bureau**

**Background Information**

1957 The Investigation and Legal Affairs Division (ILAB) was established with its chief executive officer taking the position of “Chief of Investigation and Legal Affairs Division”.

1978 “Radio Communications Section” was established within the Investigation and Legal Affairs Division.

1979 The position of the chief executive was changed from “Chief of Investigation and Legal Affairs Division” to “Director of Investigation and Legal Affairs Division”.

1992 The Radio Communications Section was separated from the Investigation and Legal Affairs Division and established as an internal division called “Communications Division” and later on, in B.E.2536 (1993), it was established as “Communications Division”.

2002 The Investigation and Legal Affairs Division was upgraded to “Investigation and Legal Affairs Bureau” according to the Ministerial Regulation on the Official Organizational Structure B.E.2545 (2002) and the position of chief executive officer was changed to “Director of Investigation and Legal Affairs Bureau”.

**Visions**

Legal Expertise, Due Process of Law, Modern Services

**Missions**

1. To be responsible for legal matters relating to juristic acts and contracts in regard to civil and criminal liabilities, administrative cases and other cases within the jurisdiction of the Department of Provincial Administration.

2. To provide advice, analyze, and interpret legal matters under the responsibility of the Department of Provincial Administration.

3. To investigate certain types of criminal cases and general criminal cases.

4. To administer justice for the population under the responsibility of the administrative Section.

5. To administer and coordinate order maintenance, suppress crimes, enforce compliance with legislation regarding hotels, service facilities, guns, gun equivalents, ammunitions, fireworks and explosives, gambling, auction and used goods trade control, associations, foundations, fund raising control and pawn shops.

**Strategic Issues**

1. Promote justice enhancement

2. Order maintenance

3. Service development

**Legal Tasks under Responsibility**

The Investigation and Legal Affairs Bureau is responsible for legal tasks, juristic acts and contracts related tasks, civil and criminal liabilities tasks, administrative cases and other cases falling under the Department’s jurisdiction, investigating certain types of criminal cases and general criminal cases, administration and coordination of order maintenance, crime suppression, enforcing compliance with legislation regarding hotels, service facilities, guns, gun equivalents, fireworks and explosives, gambling, auction and antiques sales control, pawnshops, associations, foundations and fund raising control, administration of justice for the population under the responsibility of the district-chief officer, including giving advice, analyzing and interpreting relevant laws within the responsibility of the Department and performing in coordination with or in support of the operation of related agencies.

**Internal Agencies**

The Investigation and Legal Affairs Division consists of one group, seven sections and one center as follows:

1**. General Affairs Group** is responsible for general administration, clerical affairs, the Bureau’s documentation, receiving, sending and circulating of official correspondence of the Bureau, administration of personnel and welfare of the Bureau, preparing project plans and budget, finance and accounting, maintenance of vehicles, buildings, supplies and durable equipment of the Bureau, collecting and printing documents, recording information, providing copies, arranging meetings, coordinating with relevant agencies, statistics and public relations under the responsibility of the Bureau, collecting, analyzing and summarizing articles and news for superiors, administrative support and secretariat and other assigned duties. The Bureau is divided into three sections as follows:

1.1 General Administration Section

1.2 Office Supplies, Building and Vehicle Section

1.3 Budget, Finance and Accounting Section

**2. Criminal Investigation Division** is responsible for:

- Investigating crimes under the responsibility of the Department;

- Investigation of crimes under the responsibility of administrative officials;

- Administering and monitoring the compliance with the prevention and suppression of crimes and drugs; and

- Coordinating on the prevention and suppression of forest encroachment and forest and natural resource conservation in addition to other assigned duties.

This division consists of 15 groups as follows:

2.1 Criminal Investigation Group 1 is responsible for enquiries into crimes and monitoring or advising to ensure that enquiries are in accordance with the law nationwide. In addition, it is responsible for investigation of crimes occurring in 9 provinces i.e. Chainat, Nonthaburi, Pathum Thani, Ayutthaya, Lopburi, Samut Prakan, Saraburi, Singburi, Ang Thong and other duties as assigned.

2.2 Criminal Investigation Group 2 is responsible for enquiries into crimes and monitoring or advising to ensure that enquiries are in accordance with the law nationwide. In addition, it is responsible for crimes occurring in 8 provinces i.e. Chanthaburi, Chachoengsao, Chonburi, Trat, Nakhon Nayok, Prachin Buri, Rayong, Sa Kaew and other duties as assigned.

2.3 Criminal Investigation Group 3 is responsible for enquiries into crimes and monitoring or advising to ensure that enquiries are in accordance with the law nationwide. In addition, it is responsible for crimes occurring in 8 provinces i.e. Chaiyaphum, Nakhon Ratchasima, Buriram, Yasothon, Sisaket, Surin, Amnat Charoen, Ubon Ratchathani and other duties as assigned.

2.4 Criminal Investigation Group 4 is responsible for enquiries into crimes and monitoring or advising to ensure that enquiries are in accordance with the law nationwide. In addition, it is responsible for crimes occurring in 12 provinces i.e. Kalasin, Khon Kaen, Nakhon Phanom, Maha Sarakham, Mukdahan, Roi Et, Sakon Nakhon, Nong Khai, Nong Bua Lamphu, Udon Thani, Loei, Bueng Kan and other duties as assigned.

2.5 Criminal Investigation Group 5 is responsible for enquiries into crimes and monitoring and advising to ensure that enquiries are in accordance with the law nationwide. In addition, it is responsible for crimes occurring in 8 provinces i.e. Nan, Phayao, Lampang, Lamphun, Chiang Rai, Chiang Mai, Phrae, Mae Hong Son and other duties as assigned.

2.6 Criminal Investigation Group 6 is responsible for enquiries into crimes and monitoring and advising to ensure that enquiries are in accordance with the law nationwide. In addition, it is responsible for crimes occurring in 9 provinces i.e. Kamphaeng Phet, Tak, Nakhon Sawan, Phichit, Phitsanulok, Sukhothai, Uttaradit, Uthai Thani, Phetchabun and other duties as assigned.

2.7 Criminal Investigation Group 7 is responsible for enquiries into crimes and monitoring and advising to ensure that enquiries are in accordance with the law nationwide. In addition, it is responsible for crimes occurring in 8 provinces i.e. Kanchanaburi, Nakhon Pathom, Prachuap Khiri Khan, Ratchaburi, Samut Songkhram, Samut Sakhon, Suphanburi, Phetchaburi and other duties as assigned.

2.8 Criminal Investigation Group 8 is responsible for enquiries into crimes and monitoring and advising to ensure that enquiries are in accordance with the law nationwide. In addition, it is responsible for crimes occurring in 7 provinces i.e. Krabi, Chumphon, Nakhon Si Thammarat, Phang Nga, Phuket, Ranong, Surat Thani and other duties as assigned.

2.9 Criminal Investigation Group 9 is responsible for enquiries into crimes and monitoring and advising to ensure that enquiries are in accordance with the law nationwide. In addition, it is responsible for crimes occurring in 7 provinces i.e. Trang, Narathiwat, Pattani, Phatthalung, Yala, Songkhla, Satun and other duties as assigned.

2.10 Inquiry of Certain Crimes Group 1 is responsible for enquiries into certain types of crimes and monitoring and advising to ensure that enquiries are in accordance with the law nationwide. In addition, it is responsible for criminal offenses relating to security and gambling laws such as laws related to: Volunteer Defense Corp; rank and uniform of commanders and officers of Volunteer Defense Corp; disaster prevention and mitigation; firearms, ammunitions, explosives, fireworks and equivalent of firearms; gambling; and other laws as assigned.

2.11 Inquiry of Certain Crimes Group 2 is responsible for enquiries into certain types of crimes and monitoring and advising to ensure that enquiries are in accordance with the law nationwide. In addition, it is responsible for criminal offenses relating to order maintenance and social order such as laws related to: auction and antiques sales; fund raising control; pawn shops; hotels; service facilities; public health; and other laws as assigned.

2.12 Inquiry of Certain Crimes Group 3 is responsible for enquiries into certain crimes and monitoring and advising to ensure that enquiries are in accordance with the law nationwide. In addition, it is responsible for criminal offenses relating to public services such as laws related to: identification card; civil registration; local maintenance tax; sign tax; land and building tax; beasts of burden; cemetery and crematorium; compulsory education, enquiries into violation of local ordinances; and other laws as assigned.

2.13 Criminal Justice System Legislation Group is responsible for: reviewing, screening and providing legal opinions on draft laws, draft ministerial regulations or analyzing legal issues relating to criminal investigations and inquiries and the criminal justice system; improvement to laws, ministerial rules, regulations and orders as assigned by the Ministry of Interior or Department of Provincial Administration. In addition, it is responsible for providing advisory opinions on criminal investigation and criminal justice system, improving law, rules, regulations and orders, including justice enhancement in southern border provinces and other duties as assigned.

2.14 Criminal Inquiry System Improvement Group is responsible for administering and coordinating the administration of criminal justice system by administrative officials, developing the criminal investigation and inquiry system, information dissemination and training, providing information technology systems for criminal inquiry, administering and monitoring compliance with plans or measures on the prevention and suppression of crimes and drugs, controlling extra-judicial killing investigations, coordinating the prevention and suppression of encroachment of forest and other national resources, providing strategic and budgetary plans, evaluating official performance, collecting information, indexes and important statistics on criminal investigations, general administration, personnel management and clerical affairs of criminal inquiries and other duties as assigned.

2.15 Rights Protection Group is responsible for protecting the rights and liberties of the people and rights in the criminal justice system; administering and coordinating tasks related to human rights; preventing and suppressing human trafficking; protecting the rights of women and children related to the exercise of power by administrative officials, administering compliance with witness protection law in criminal cases and Ministry of Interior’s rules on witness protection in criminal cases and other duties as assigned.

**3. Justice Enhancement Division** is responsible for: administering and coordinating to ensure that the population has equal rights and liberties under the law; reconciliation; the development of justice enhancement system for the population within the power of District Chief Officers; cooperating and supporting the work of independent organizations established under the Constitution; performing autopsies by administrative officials in Bangkok and supporting autopsies performed by provinces, districts and minor districts; and other assigned duties. This Division consists of two groups as follows:

3.1 Justice Enhancement System Development Group

3.2 Justice Enhancement Group

**4. Legal Affairs Division** is responsible for: reviewing, studying and analyzing laws and rules, including drafting and amending laws and rules that are relevant to the Department; giving advices, analyzing and interpreting laws under the responsibility of the Department; providing legal education and training on juristic acts and contracts that have binding legal effects to the Department; advising and assisting in civil litigation in lawsuits against the Department and juristic entities affiliated with the Department; taking part in legal proceeding in cases in which personnel of the Division are prosecuted in relation to the performance of their duties, taking part in administrative cases involving the Division; performing duties according to the Administrative Procedure Act B.E. 2539 (1996) and the Act on Liability for Wrongful Acts of Official B.E. 2539 (1996); and other assigned duties. The Division is divided into two groups as follows:

4.1 Law and Rule Group

4.2 Case Group

**5. Order Maintenance Division 1** is responsible for operations according to laws on firearms, ammunitions, explosives, fireworks and equivalent of firearms, law on gambling and other related laws and other duties as assigned. This Division consists of three groups as follows:

5.1 Standard and Legal Affairs Order Group which consists of two subdivisions

5.1.1 Legal Standard and Order on Firearms, Ammunitions, Explosives, Fireworks and Equivalent of Firearms Subdivision

5.1.2 Legal Standard and Order on Gambling Subdivision

5.2 Weapon and Explosive Control Group which consists of four subdivisions

5.2.1 Firearms and Explosives Subdivision 1

5.2.2 Firearms and Explosives Subdivision 2

5.2.3 Firearms and Explosives Subdivision 3

5.2.4 Firearms and Explosives Subdivision 4

5.3 Gambling Control Group which consists of two subdivisions

5.3.1 Gambling Control Subdivision 1

5.3.2 Gambling Control Subdivision 2

**6. Order Maintenance Division 2** is responsible for operations according to laws on pawn shops, auctions, control of auctions and antique sales, control of fund raising; the establishment and activities of associations and foundations under the Civil and Commercial Code and other relevant laws; and other duties as assigned. This Division consists of four groups as follows:

6.1 Legal Standards and Orders Group which consists of two subdivisions

6.1.1 Law on Control of Antique Sales, Auction and Fund Raising Subdivision

6.1.2 Law on Association, Foundation and Pawn Shop Subdivision

6.2 Control of Auction and Antique Sales Group which consists of two subdivisions

6.2.1 Control of Auction and used goods trade Subdivision

6.2.2 Control of Inspection of used goods trade and Auction

6.3 Pawnshop Group which consists of two subdivisions

6.3.1 Pawnshop Subdivision 1

6.3.2 Pawnshop Subdivision 2

6.4 Association, Foundation and Fund Raising Group which consists of two subdivisions

6.4.1 Association and Foundation Subdivision

6.4.2 Fund Raising Subdivision

**7. Order Maintenance Division 3** is responsible for operations according to laws on hotels, service facilities and other relevant laws, and other assigned duties. This Division consists of three groups as follows:

7.1 Legal Standard and Order Group which consists of two subdivisions

7.1.1 Legal Standard and Order Subdivision 1

7.1.2 Legal Standard and Order Subdivision 2

7.2 Entertainment Venue Law Group which consists of two subdivisions

7.2.1 Entertainment Venue Law Subdivision 1

7.2.2 Entertainment Venue Law Subdivision 2

7.3 Hotel Law Group which consists of two subdivisions

7.3.1 Hotel Law Subdivision 1

7.3.2 Hotel Law Subdivision 2

**8. Supervision and Inspection Division** is responsible for: inquiries, prevention and suppression of offenses according to the laws for which the Department has responsibility, as well as other relevant laws; inspecting facts and solving problems related to urgent matters; filing petitions, complaints or denunciations; settling cases as permitted by the laws; offering opinions to suspend permission and orders to impose administrative punishment, both in Bangkok and at the provincial level; studying, analyzing and developing standards and guidelines on social order and control of businesses that may affect the society and good morals of the population; and other duties as assigned. This Division consists of 15 groups as follows:

8.1 Prevention and Suppression of Offenses Group 1 is responsible for the investigation, prevention and suppression of offenses according to the laws for which the Department has responsibility as well as other relevant laws nationwide. In addition, it is responsible for controlling and inspecting areas in Bangkok in the following districts: Bangkok Noi, Bangkok Yai, Taling Chan, Bang Phlat, Thawi Watthana, Bang Khae and Nong Khaem.

8.2 Prevention and Suppression of Offenses Group 2 is responsible for investigation, prevention and suppression of offenses according to the laws for which the Department has responsibility as well as other relevant laws nationwide. In addition, it is responsible for controlling and inspecting areas in Bangkok in the following districts: Phra Nakhon, Khlong San, Phasi Charoen, Thung Khru, Thon Buri, Pom Prap Sattru Phai and Ratburana.

8.3 Prevention and Suppression of Offenses Group 3 is responsible for investigation, prevention and suppression of offenses according to the laws for which the Department has responsibility as well as other relevant laws nationwide. In addition, it is responsible for controlling and inspecting areas in Bangkok in the following districts: Bang Kapi, Minburi, Nong Chok, Phra Khanong, Bueng Kum, Prawet and Khlong Toei.

8.4 Prevention and Suppression of Offenses Group 4 is responsible for investigation, prevention and suppression of offenses according to the laws for which the Department has responsibility as well as other relevant laws nationwide. In addition, it is responsible for controlling and inspecting areas in Bangkok in the following districts: Chom Thong, Bang Rak, Bang Kho Laem, Bang Khun Thian, Bang Bon, Yannawa and Sathon.

8.5 Prevention and Suppression of Offenses Group 5 is responsible for investigation, prevention and suppression of offenses according to the laws for which the Department has responsibility as well as other relevant laws nationwide. In addition, it is responsible for controlling and inspecting areas in Bangkok in the following districts: Wang Thong Lang, Huay Khwang, Phaya Thai, Dusit, Ratchathewi, Pathumwan, Smaphanthawong.

8.6 Prevention and Suppression of Offenses Group 6 is responsible for investigation, prevention and suppression of offenses according to the laws for which the Department has responsibility as well as other relevant laws nationwide. In addition, it is responsible for controlling and inspecting areas in Bangkok in the following districts: Suan Luang, Bang Na, Khan Na Yao, Sai Mai, Khlong Sam Wa, Lat Krabang, Vadhana.

8.7 Prevention and Suppression of Offenses Group 7 is responsible for investigation, prevention and suppression of offenses according to the laws for which the Department has responsibility as well as other relevant laws nationwide. In addition, it is responsible for controlling and inspecting areas in Bangkok in the following districts: Din Daeng, Bang Sue, Chatuchak, Saphan Sung, Lak Si, Don Mueang, Bang Khen, Lat Phrao.

8.8 Prevention and Suppression of Offenses Group 8 is responsible for investigation, prevention and suppression of offenses according to the laws for which the Department has responsibility as well as other relevant laws nationwide. In addition, it is responsible for controlling and inspecting areas in the following provinces: Chiang Rai, Chiang Mai, Mae Hong Son, Phrae, Nan, Phayao, Lamphun, Lampang, Uttaradit, Tak.

8.9 Prevention and Suppression of Offenses Group 9 is responsible for investigation, prevention and suppression of offenses according to the laws for which the Department has responsibility as well as other relevant laws nationwide. In addition, it is responsible for controlling and inspecting areas in the following provinces: Sukhothai, Khamphaeng Phet, Phitsanuok, Phichit, Nakhon Sawan, Uthai Thani, Chai Nat, Sing Buri, Ang Thong and Lop Buri.

8.10 Prevention and Suppression of Offenses Group 10 is responsible for investigation, prevention and suppression of offenses according to the laws for which the Department has responsibility as well as other relevant laws nationwide. In addition, it is responsible for controlling and inspecting areas in the following provinces: Kanchanaburi, Suphanburi, Ayutthaya, Nakhon Pathom, Ratchaburi, Phetchaburi and Prachuap Khiri Khan.

8.11 Prevention and Suppression of Offenses Group 11 is responsible for investigation, prevention and suppression of offenses according to the laws for which the Department has responsibility as well as other relevant laws nationwide. In addition, it is responsible for controlling and inspecting areas in the following provinces: Samut Prakan, Chachoengsao, Chonburi, Rayong, Chanthaburi, Trat, Prachin Buri, Sa Kaew, Nakhon Nayok, Saraburi and Pathum Thani.

8.12 Prevention and Suppression of Offenses Group 12 is responsible for investigation, prevention and suppression of offenses according to the laws for which the Department has responsibility as well as other relevant laws nationwide. In addition, it is responsible for controlling and inspecting areas in the following provinces: Loei, Nong Khai, Nong Bua Lum Phu, Khon Kaen, Udon Thani, Sakon Nakhon, Nakhon Phanom, Bueng Kan, Kalasin, Mukdahan, Maha Sarakham and Roi Et.

8.13 Prevention and Suppression of Offenses Group 13 is responsible for investigation, prevention and suppression of offenses according to the laws for which the Department has responsibility as well as other relevant laws nationwide. In addition, it is responsible for controlling and inspecting areas in the following provinces: Phetchabun, Nakhon Ratchasima, Chaiyaphum, Buriram, Yasothon, Surin and Amnat Charoen.

8.14 Prevention and Suppression of Offenses Group 14 is responsible for investigation, prevention and suppression of offenses according to the laws for which the Department has responsibility as well as other relevant laws nationwide. In addition, it is responsible for controlling and inspecting areas in the following provinces: Chumphon, Ranong, Surat Thani, Phang Nga, Phuket, Trang, Nakhon Si Thammarat, Krabi, Phatthalung, Satun, Songkhla, Pattani, Yala and Narathiwat.

8.15 System Promotion and Development Group is responsible for studying, analyzing and developing measures and guidelines on social order and control of businesses that affect the society and good morals of the population. In addition, it is responsible for promoting and supporting the operations of the Prevention and Suppression of Offenses Group as well as other duties as assigned.

**9. People Service Center** is responsible for receiving petitions, requests or evidence inspection reports and inspection of persons involved in seeking approval/permission according to the law such as firearms, equivalents of firearms, ammunitions, explosives and fireworks, used goods trade and auction, gambling, fund raising, pawn shops, hotels, service facilities, associations and foundations in Bangkok. In addition, it is responsible for acting as a People Service Center of the Division, coordinating operations according to the law of relevant agencies, both within and outside the Center, including publicizing and fostering legal knowledge in the community and business areas as well as other duties as assigned. The Center consists of three groups as follows:

9.1 Advice and Service Information Group which consists of two subdivisions

9.1.1 Control of Auction, used goods trade, Gambling and Fund Raising Subdivision

9.1.2 Hotel Law Subdivision

9.2 Information System Development Group

9.3 People Service Group which consists of four subdivisions

9.3.1 Permission to Possess and Use Weapons in Bangkok Subdivision

9.3.2 Regional Service Subdivision

9.3.3 Weapon Registration Mark Subdivision

9.3.4 Weapon History Registration and Inspection Subdivision

|  |  |  |  |
| --- | --- | --- | --- |
| Mr. Anantapon Bunchoo  Director  Investigation and Legal Affairs Bureau | | | |
| Mr. Siithichart Mongkolchart  Law Specialist | | Mr. Chakrit Tanphirun  Chief, General Affairs Subdivision | |
| Mr. Mana Samma  Director, Criminal Investigation Division Director | Mr. Viboon Leelasmit  Director, Justice Enhancement Division | Mr. Surapol Suwannanond  Director, Legal Affairs Division | Mr. Surapol Suwannanond  Director, Legal Affairs Division |
| Mr. Virat Chaiyasit  Director, Order Maintenance Division 1 | Mr. Alongkorn Vorakee  Director, Order Maintenance Division 2 | Mr. Ronnapob Wiangsumma  Director, Order Maintenance Division 3 | Mr. Piriya Chantadilok  Director, People Service Center |

**Authority and Functions**

**1. Authority According to the Structure:**

1.1 According to the Ministerial Regulation on Official Organizational Structure, Ministry of Interior, B.E.2545 (2002), Article 3(7) the Investigation and Legal Affairs Bureau shall be responsible for:

(a) Handling tasks related to law, juristic acts and contracts, tasks related to civil and criminal liability, administrative cases and other assigned cases within the responsibility of the Department including providing advice, analyzing and interpreting legal matters within the responsibility of the Department.

(b) Handling criminal investigation of certain crimes and general crimes, administering and coordinating peace maintenance, suppression of crimes and justice enhancement for the population within the responsibility of Chief District Officer.

(c) Cooperating with or supporting other relevant agencies in performing their tasks and other assigned tasks.

1.2 Responsibility according to other legislation

There are 28 laws under the responsibility of the Bureau, for which the Ministry of Interior has charge and control of their execution, as follows:

1. Control of Auction and Antique Sales Act B.E. 2424 (1881)

2. Film Act B.E. 2473 (1930)

3. Act on Promulgating the Criminal Procedure Code B.E. 2477 (1934)

4. Criminal Procedure Code B.E. 2477 (1934)

5. Gambling Act B.E. 2478 (1935)

6. Firearms, Ammunitions, Explosives Act B.E. 2480 (1937)

7. Printing Act B.E. 2484 (1941)

8. Control of Fund Raising Act B.E. 2487 (1944)

9. Act on Empowering the Navy to Suppress Certain Offenses at Sea B.E. 2490 (1947)

10. Act on Empowering the Police to Prevent and Suppress Marine Offenses B.E. 2496 (1953)

11. Act on Establishment of District Court and Criminal Procedure in District Court B.E. 2499 (1956)

12. Act on Offenses Committed by Officials of State Organizations or Agencies B.E. 2502 (1959)

13. Service Facilities Act B.E. 2509 (1966)

14. Act on Establishment of Labor Court and Labor Court Procedure B.E. 2522 (1979)

15. Retrial of Criminal Case Act B.E. 2526 (1983)

16. Emergency Decree on Obtaining Loans Amounting to Public Cheating and Fraud B.E. 2527 (1984)

17. Act on Offenses Relating to Offshore Petroleum Production Places B.E. 2530 (1987)

18. Control of Business Relating to Tape Cassette and Television Material Act B.E. 2530 (1987)

19. Chit-Fund Act B.E. 2534 (1991)

20. Act on Establishment of Juvenile and Family Court and Juvenile and Family Court Procedures B.E. 2534 (1991)

21. Prevention and Suppression of Piracy Act B.E. 2534 (1991)

22. Act on Governing Offenses Arising from the Use of Checks B.E. 2534 (1991)

23. Measure for Prevention and Suppression of Woman and Child Trafficking Act B.E. 2540 (1997)

24. Witness Protection Act B.E. 2541 (1998)

25. Child Protection Act B.E. 2546 (2003)

26. Hotel Act B.E. 2547 (2004)

27. Declaration of the Revolutionary Council No. 45 (Time limit for games and sales in bowling alleys, skating rings, food and beverage shops.)

28. Civil and Commercial Code, Book 3, Part 2 – 3, Association – Foundation

**2. Duties as Assigned:**

2.1 Influential persons

The Government has a policy to suppress and eradicate influential persons who oppress the population. Therefore, the Ministry of Interior has been assigned by the government and has tasked the Department of Provincial Administration – with the Governor as Chief Executive Officer in integration and the Commander of Provincial Police as Chief Executive Officer in operations in each province – to cooperate with all relevant agencies in order to mobilize the local communities/villages in the assigned areas to voice their opinions and provide a name list of target groups of persons or officials carefully, accurately and fairly.

2.2 Responsibilities according to six Acts:

The Cabinet of Ministers issued a resolution on 12 October 2004 ordering the Registration Division of the Central Investigation Bureau to transfer the tasks according to six laws under its responsibility to the Ministry of Interior as stipulated in Section 56 of the Act on Adjustment of Ministries, Bureaus and Departments B.E. 2545 (2002.) As a result, the Ministry of Interior assigned the Department of Provincial Administration to implement the following Acts:

1) Firearms, Ammunitions, Explosives, Fireworks and Equivalent of Firearms Act B.E. 2490 (1947)

2) Gambling Act B.E. 2478 (1935)

3) Control of Auction and Antique Sales Act B.E. 2474 (1931)

4) Control of Fund Raising Act B.E. 2487 (1944)

5) Pawn Shop Act B.E. 2505 (1962)

6) Hotel Act B.E. 2547 (2004)

Therefore, on 1 February 2005, the Investigation and Legal Affairs Bureau, as the assigned agency, established the People Service Center at the Department of Provincial Administration (Chaiya Palace – the Palace of HRH Prince Suriyong Prayurabandhu) to implement this task by providing services to the population as a “One Stop Service.”

**Outstanding Achievements:**

**Workshop on Criminal Investigation by Administrative Officials**

**(Learning by Doing)**

Currently administrative inquiry officials have been conducting inquiries according to the Ministerial Regulation on Investigation of Certain Crimes in Provinces Other Than Bangkok B.E. 2554 (2011) and its amendment B.E. 2555 (2012) for more than 2 years. Following a survey, it was found that Assistant Chief District Officers who acted as administrative inquiry officials still lacked confidence in preparing inquiry files due to their inexperience in maintaining actual inquiries and as a consequence they were unable to conceive of the process within the criminal justice system. The Department of Provincial Administration, through the Investigation and Legal Affairs Bureau, organized criminal inquiry training by applying a “Learning by Doing” module in order to train administrative officials in Chumphon, Nakhon Pathom and Samut Sakhon provinces. The workshops focused on planning, investigating, arresting, inquiry techniques, preparing inquiry files, dispatching inquiry files, together with the alleged offender to the public prosecutor and coordinating at trials. As a result, the administrative officials have gained confidence in pursuing the criminal investigations.

Class 3 Mukdahan Province, 23 – 27 June 2014

Class 4 Kamphaeng Phet Province, 30 June – 4 July 2014

Class 5 Nakhon Ratchasima Province, 14 – 18 July 2014

Class 6 Krabi Province, 21 – 25 July 2014

Class 7 Kanchanaburi Province, 4 – 8 August 2014

Class 8 Nakhon Phanom Province, 11 – 15 August 2014

Class 9 Surat Thani, 25 – 29 August 2014

Class 10 Tak Province, 1 – 5 September 2014

Class 11 Maha Sarakham Province, 15 – 19 September 2014

Class 12 Buriram Province, 22 – 26 September 2014

Class 1 Ayutthaya Province, 2 – 6 June 2014

(รูปประกอบการฝึกอบรมเชิงปฏิบัติการการสืบสวนสอบสวนคดีอาญา)

Class 2 Chiang Mai Province, 9 – 13 June 2014

(Photos)

**Service Information:**

**People Service Center, Department of Provincial Administration (Chaiya Palace) provides the following services:**

**1. Firearms, Ammunitions, Explosives, Fireworks and Equivalent of Firearms Act B.E. 2490 (1947)**

1. Receiving applications for permit and inspecting qualifications of applicants for possession and use of firearms and ammunitions in Bangkok

2. Issuing gun manuals

3. Endorsing transfer of firearms

4. Receiving reports of residence relocation (in/out)

5. Issuing replacement certificates and certifying permit copies

6. Receiving applications for permits to make, assemble, repair, modify, import, possess or distribute firearms or ammunitions for trade purposes

7. Receiving applications for permits to make, purchase, possess, use, import, trade or distribute, in any manner, explosives; and proposing such applications

8. Receiving applications for permits to make, order, import or trade fireworks

9. Receiving applications for permits to order, import or trade equivalents of firearms

10. Receiving applications for permits to import firearms and ammunitions for visitors or sport shooter groups

11. Operations regarding official firearms

12. Designating symbols and providing firearm registrations

13. Fingerprinting of applicants, dispatching criminal records and monitoring case results.

14. Inspecting applicants’ firearms

**2. Hotel Act B.E. 2547 (2004)**

1. Receiving applications according to Hotel Act B.E. 2547 (2004) in Bangkok

2. Distributing permits to approved applicants

3. Receiving and inspecting lists of registered guests (Lor.Lor.4)

**3. Control of Auction and Antique Sales Act B.E. 2474 (1931)**

Receiving and renewing applications for permits to auction off and trade antiques in Bangkok

**4. Gambling Act B.E. 2478 (1935)**

Receiving applications for permit to organize gambling and offer giveaways or prizes through lucky draws

**5. Control of Fund Raising Act B.E. 2487 (1944)**

1. Receiving applications for permits to raise fund and solicit funds under the Control of Fund Raising Act B.E. 2487 (1944.)

2. Allowing for raising fund in Bangkok

**6. Pawn Shop Act B.E. 2505 (1962)**

1. Receiving complaints regarding lost pawn tickets and the death of pawners and other matters

2. Providing information regarding pawn shops and pawning

3. Receiving accounts of pawned items for which the pawners have missed interest payments for four months or more and receiving monthly balance sheets (Jor.7.)

4. Receiving complaints regarding pawn shops.

5. Stamping the official seal of officers who issued the permit on pawn tickets.

**Contact Information and Address:**

Investigation and Legal Affairs Bureau,

442 Department of Provincial Administration (Chaiya Palace),

Nakhon Sawan Road, Si Yaek Maha Nak Sub-district, Dusit District, Bangkok 10300

**Telephone numbers:**

1. Law Specialist: 0-2356-9545

2. Criminal Investigation Division: 0-2356-9554

3. Justice Enhancement Division: 0-2356-9556

4. Legal Affairs Division: 0-2356-9569

5. Supervision and Inspection Division: 0-2356-6560

6. Order Maintenance Division 1: 0-2356-9590

7. Order Maintenance Division 2: 0-2356-9544

8. Order Maintenance Division 3: 0-2356-9559

9. People Service Center: 0-2356-9583

10. General Affairs Subdivision: 0-2356-9548

11. Secretary Office of Director of ILAB: 0-2356-9555

**Organization Structure**

**Investigation and Legal Affairs Bureau, Department of Provincial Administration**

Director

Investigation and Legal Affairs Bureau

Director

Investigation and Legal Affairs Bureau

Law Specialist

Investigation and Legal Affairs Bureau

General Affairs Group

Order Maintenance Division 1

Legal Affairs Division

Justice Enhancement Division

Criminal Investigation Division

Order Maintenance Division 2

Supervision and Inspection

Division

People Service Center

Department of Provincial Administration

Order Maintenance Division 3